



VERDE VALLEY SINFONIETTA
MEMORANDUM OF UNDERSTANDING
2018-2019

Musician Name: _____ Instrument: _____ Email: _____

Physical Address: _____

The above named Musician and the Verde Valley Sinfonietta hereby agree that the Musician is employed on the date(s) listed below as a member of the Verde Valley Sinfonietta, beginning at a base rate of \$50.00 per service. If appointed principal of a section, compensation will be \$59.00 per service; concertmaster, \$100.00. Travel stipends based on residence location outside of Sedona proper will be paid for each service except the half service on concert days. Mileage will be calculated at \$.29/mile one-way from the city of residence to West Sedona. If there are multiple routes for a location, the average mileage will be applied (Example: Flagstaff to West Sedona via I-17 is 56 miles, and via 89A 30 miles. The average of 43 miles times \$.29 = \$12.47). Common city pair rates can be found in the VVS Musician Handbook.

The Verde Valley Sinfonietta will make payment within 15 days after each concert. The following terms apply:

By initialing below, the Musician has agreed to participate in the concert and services scheduled by the Sinfonietta for the concert(s) listed below. (If rehearsals must be missed, Musicians must discuss the absences with the Music Director and be excused, before initialing below):

_____ **November 18, 2018 - "Spanish Nights" Concert.** Rehearsals: *Rock of Ages Lutheran Church, 390 Dry Creek Rd, Sedona, AZ, 86336*: Tues., Nov. 6, 6:30-9:00; Thurs., Nov. 8, 6:30-9:00; Tues., Nov. 13, 6:30-9:00; Thurs., Nov. 15, 6:30-9:00; Fri., Nov. 16, 6:30-9:30; *Sedona Performing Arts Center (SPAC), 995 Upper Red Rock Loop Rd, Sedona, AZ, 86336*: Sun. Nov. 18, 12:30-1:45 Half Rehearsal; 2:30 Concert, or fewer rehearsals only by agreement with the conductor.

_____ **February 10, 2019 - "Sweet Melodies" Concert.** Rehearsals: *Rock of Ages Lutheran Church, 390 Dry Creek Rd, Sedona, AZ, 86336*: Tues., Jan 29, 6:30-9:00; Thur., Jan 31, 6:30-9:00 ; Tues., Feb 5, 6:30-9:00; Thurs., Feb 7, 6:30-9:00; Fri., Feb 8, 6:30-9:30; *Sedona Performing Arts Center (SPAC), 995 Upper Red Rock Loop Rd, Sedona, AZ, 86336*: Sun., Feb 10, 12:30-1:45 Half Rehearsal; 2:30 Concert, or fewer rehearsals only by agreement with the conductor.

_____ **Apr 7, 2019 - "Emerging Artist" Concert.** Rehearsals: *Rock of Ages Lutheran Church, 390 Dry Creek Rd, Sedona, AZ, 86336*: Tues., Mar 26, 6:30-9:00; Thurs., Mar 28, 6:30-9:00; Tues., Apr 2, 6:30-9:00; Thurs., Apr 4, 6:30-9:00; Fri., Apr 5, 6:30-9:30; *Sedona Performing Arts Center (SPAC), 995 Upper Red Rock Loop Rd, Sedona, AZ, 86336*: Sun., Apr 7, 12:30-1:45 Half Rehearsal; 2:30 Concert, or fewer rehearsals only by agreement with the conductor.

- That Musician has agreed to the above stated compensation in effect for the 2018–2019 season.
- That Musician understands that this agreement carries no seating or membership tenure in the Verde Valley Sinfonietta and that employment is terminated after each concert unless Musician has signed on for succeeding concerts during the 2018-2019 season.
- That Musician understands that he/she may be contracted for fewer services than listed on the general

schedule, as determined not later than 6 weeks in advance of the first rehearsal for each concert. The Conductor will communicate via email and the rehearsal schedule, which Musicians are required for each service. Payment for services will be based on the number of services required and attended. If Musician is required for only part of a rehearsal, that service will be paid in full.

- That Musician acknowledges that he/she is an employee at will of the Verde Valley Sinfonietta under this agreement and, as such, will be subject to withholding of applicable federal and state taxes on compensation received under this agreement.
- That Musician is obligated to update VVS with his/her e-mail or physical address if either changes during a calendar year of playing for VVS, in order to enable VVS to send required tax forms.

This agreement references the 2018–2019 VVS Musician Handbook and addenda. All policies and/or regulations in the handbook and addenda are in force through this agreement. By signing this agreement the Musician vouches that he/she has received and/or downloaded a copy of the 2018–2019 VVS Musician Handbook and all applicable addenda, and has read and understands the same.

The parties hereto agree to the above provisions as evidenced by their signatures below:

Musician

Date

Al Vander Peut, President - Verde Valley Sinfonietta

Date

Please initial, sign and date one copy and mail to: VVS, PO Box 4672, Sedona, AZ 86340. OR, you may initial, sign, scan and send the scanned copy to Tammy Rauschenbach at: violindiva67@gmail.com. Keep a copy for your records. A copy signed by the VVS President will be returned to Musician upon request. Please respond in a timely manner. If you need to discuss contract or rehearsal matters, please contact Mr. Kozacek at: kkozacek@icloud.com.

Please Return Not Later Than Saturday, August 11, 2018